

PROCEEDINGS OF THE KNOX COUNTY BOARD OF SUPERVISORS

Center, Nebraska
July 13, 2023
9:30 a.m.

A regular meeting of the Knox County Board of Supervisors was held in the Boardroom at the Knox County Courthouse in Center, Nebraska on the date of Thursday, July 13, 2023 at 9:30 a.m. Present were Supervisors Martin J. O'Connor District #1, Patrick J. Liska District #2, David L. Pierce District #3, James Sokol, Jr. District #4, Kevin D. Mackeprang District #5, Danny R. Schlote District #6 and James J. Borgmann District #7. Absent was none. Chairman Mackeprang presiding.

Supr. Sokol, Jr. led the Board in the Pledge of Allegiance.

Chairman Mackeprang announced to the public that a copy of the Public Open Meeting Act was posted in the Boardroom.

Notice of the meeting was given in advance thereof by publication in the Niobrara Tribune newspaper, as shown by the Affidavit of Publication attached to these minutes.

Notice of this meeting was simultaneously given to all members and a copy of their acknowledgment and receipt of notice and agenda is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was opened to the attendance of the public.

The minutes of the June 29, 2023 meeting were approved by Chairman Mackeprang as read with the correction that Supr. Schlote was present at the meeting with the Nebraska Game and Parks Commission addressing the Weigand Marina Expansion and other projects the Game and Parks is working on.

Correspondence reviewed was: 1.) State of Nebraska Probation District Seven letter of 2022/2023 budget expenses and projected 2023/2024 expenses; 2.) Letter to NEMA declaring a state of emergency as Knox County (including the Cities/Villages of Bazile Mills, Bloomfield, Center, Creighton, Crofton, Niobrara, Santee, Verdel, Verdigre, Wausa and Winnetoon) suffered from a disastrous wind/rain/hailstorm that occurred on July 10, 2023 causing severe damage to public and private property, disruption of utility service, and endangerment of health and safety of the citizens of Knox County within the disaster area; 3.) Letter from Shawn Weber regarding proposed Riverpoint Bay Subdivision.

Motion by Supr. O'Connor, seconded by Supr. Borgmann that all claims, audited and approved for payment by the Claims Committee, be allowed subject to delinquent personal taxes. By roll call vote. Ayes all Districts. Nays none. Motion carried. Claims totaling \$579,043.98 are listed at the end of these proceedings.

Chairman Mackeprang moves the Board recess at 10:00 a.m. for Board of Equalization.

The Knox County Board of Supervisors reconvened at 10:31 a.m. with all members present.

Senior Office Clerk Surface met with the Board on revisions to the Employee Handbook and Personnel System as recommended by the Employee Handbook & Personnel System Review Committee. The Board requested that the Committee review the section on Outside Employment in the Personnel System and present these revisions again at the next meeting. Motion by Supr. Sokol, Jr., seconded by Supr. Pierce to adopt the presented revisions to the Knox County Employee Handbook, excluding the section on Outside Employment, effective August 1, 2023. By roll call vote. Ayes all Districts. Nays none. Motion carried.

Motion by Supr. Pierce, seconded by Supr. Schlote to set the biweekly payroll clothing allowance as follows for the fiscal year 2023/2024 beginning August 1, 2023: Assessor's Office Staff - \$20 per pay period; Jailors/Dispatchers - \$30 per pay period; Sheriff and Deputy Sheriffs - \$60 per pay period; Weed Superintendent - \$25 per pay period during seasonal work period; and Road Employees - \$25 per pay period. By roll call vote. Ayes all Districts. Nays none. Motion carried.

Hwy. Supt. Barta met with the Board on the following: 1.) Motion by Supr. Pierce, seconded by Supr. Liska to authorize Chairman Mackeprang to sign the Winnetoon Southwest, C005401905P, cement box culvert project Change Order No. 2 relating to the concrete price increase of \$6,015.00. By roll call vote. Ayes all Districts. Nays none. Motion carried; 2.) Motion by Supr. Sokol, Jr., seconded by Supr. O'Connor to authorize Chairman Mackeprang to sign the Verdel Northwest (Shaw Bridge), STWD-CBMP(6) C-54(609B) project contract with Herbst Construction, Inc., noting that the Board had accepted the Herbst Construction bid at the May 25, 2023 meeting. By roll call vote. Ayes all Districts. Nays none. Motion carried; 3.) Bridge Crew update; 4.) Oil Crew update; 5.) Update on the Hwy. 121 bridge project, the Winnetoon SW concrete box culvert project and the Ash Falls bridge; 6.) Center Mechanic building update; 7.) The Bridge Crew was commended for an excellent job of taking down the old storage building and clearing the rubble.

Motion by Supr. O'Connor, seconded by Supr. Borgmann to place on file the Receipts Revenue List of June 28 through July 11, 2023. By roll call vote. Ayes all Districts. Nays none. Motion carried.

Motion by Supr. Pierce, seconded by Supr. Schlote to adopt **Resolution #2023 - 09** for the transfer of \$22,998.37 through the claims process from the 911 Wireless Service Fund to the 911 Wireless Service Holding Fund during the 2023/2024 Fiscal Year. By roll call vote. Ayes all Districts. Nays none. Motion carried.

RESOLUTION #2023 - 09

WHEREAS, the Knox County 911 Wireless Service Holding Fund was created in the 2009-2010 budget, and WHEREAS, funds received were from the Nebraska Public Service Commission, and WHEREAS, it has been determined that wireless funds cannot be co-mingled with any other funding source, and WHEREAS, such funds are to be expended in compliance with the Public Service Commission requirements, and WHEREAS, there was \$22,998.37 of Legacy Funds in the 911 Wireless Service Fund that accumulated through February 28, 2023, during the 2022/2023 fiscal year, and

WHEREAS, the Public Service Commission requires with the transition to NG911, any balance of Legacy Funding be transferred to the Knox County 911 Wireless Service Holding Fund, and

WHEREAS, the balance of all Legacy Funds in the Knox County 911 Wireless Service Holding Fund, resulting from completion of this transfer, shall be depleted by February 28, 2026, and

NOW, THEREFORE BE IT RESOLVED by the Knox County Board of Supervisors approve the **transfer through the claims process of \$22,998.37 from the 911 Wireless Service Fund to the 911 Wireless Service Holding Fund during the 2023/2024 Fiscal Year.**

Dated this 13th day of July 2023.

KNOX COUNTY BOARD OF SUPERVISORS

Kevin D. Mackeprang /s/ _____
Kevin D. Mackeprang, Chairman, District #5

Martin J. O'Connor /s/ _____
Martin J. O'Connor, District #1

Patrick J. Liska /s/ _____
Patrick J. Liska, District #2

David L. Pierce /s/
David L. Pierce, District #3

James Sokol, Jr. /s/
James Sokol, Jr., District #4

Danny R. Schlote /s/
Danny R. Schlote, District #6

ATTEST: (Seal)
Joann M. Fischer /s/
Knox County Clerk

James J. Borgmann /s/
James J. Borgmann, District #7

Motion by Supr. Liska, seconded by Supr. Borgmann to adopt **Resolution #2023 – 10** for the transfer of funds through the claims process from the General Fund to the Road Fund in the amount of \$80,026.68 in July and in August to cover incurred expenses in the Road Fund until the 2023/2024 budget is set. By roll call vote. Ayes all Districts. Nays none. Motion carried.

RESOLUTION #2023 - 10

WHEREAS, due to Section 39-1904 of the Nebraska Revised Statutes, the 2023-2024 County Road budget does not include a property tax dollar request, and

WHEREAS, the 2023-2024 Knox County budget will not be adopted until September 2023, and

WHEREAS, transfers are needed from the Knox County General Fund to the Knox County Road Fund until the 2023-2024 budget is adopted to cover incurred expenses for July and August, and

NOW, THEREFORE BE IT RESOLVED by the Knox County Board of Supervisors that the Knox County Clerk is hereby directed to transfer through the claims process \$80,026.68 in July 2023 and \$80,026.68 in August 2023 from the Knox County General Fund to the Knox County Road Fund to cover the incurred expenses for July and August, and

THEREFORE, BE IT FURTHER RESOLVED that the total transfer from the Knox County General Fund to the Knox County Road Fund that will be adopted in the 2023/2024 Knox County Budget will be reduced by the \$160,053.36 and the remaining balance of the 2023/2024 total transfer to be prorated accordingly from September 2023 through June 2024.

Dated this 13th day of July 2023.

KNOX COUNTY BOARD OF SUPERVISORS

Kevin D. Mackeprang /s/
Kevin D. Mackeprang, Chairman, District #5

Martin J. O'Connor /s/
Martin J. O'Connor, District #1

Patrick J. Liska /s/
Patrick J. Liska, District #2

David L. Pierce /s/
David L. Pierce, District #3

James Sokol, Jr. /s/
James Sokol, Jr., District #4

Danny R. Schlote /s/
Danny R. Schlote, District #6

ATTEST: (Seal)
Joann M. Fischer /s/
Knox County Clerk

James J. Borgmann /s/
James J. Borgmann, District #7

Motion by Supr. Schlote, seconded by Supr. Liska to place on file the County Sheriff's Quarterly Report of Fees Collected April 1 through June 30, 2023. By roll call vote. Ayes all Districts. Nays none. Motion carried.

Motion by Supr. Sokol, Jr., seconded by Supr. Pierce to place on file the Report of the Knox County Treasurer of Collections, Disbursements and Balances for six months ending June 30, 2023 and that there were no unpaid claims against Knox County as of June 30, 2023. By roll call vote. Ayes all Districts. Nays none. Motion carried.

Motion by Supr. Sokol, Jr., seconded by Supr. Liska to place on file the Clerk of District Court June 2023 Fee Report. By roll call vote. Ayes all Districts. Nays none. Motion carried.

Motion by Supr. O'Connor, seconded by Supr. Schlote to authorize Chairman Mackeprang to sign the Audit Engagement Letter with the Nebraska Auditor of Public Accounts for the annual County audit for fiscal year ending June 30, 2023. By roll call vote. Ayes all Districts. Nays none. Motion carried.

Motion by Supr. Sokol, Jr., seconded by Supr. Borgmann to place on file the Knox County Certificate of Pledged Securities. By roll call vote. Ayes all Districts. Nays none. Motion carried.

A Committee update was given by Chairman Mackeprang and County Clerk Fischer on several Building and Grounds Committee projects.

Officials' updates were given by the following: 1.) Supr. Liska said the Board was invited by Bank of Hartington staff to consider placing County funds in the Bank of Hartington; 2.) Supr. Sokol, Jr. said that new signs are needed at the County Sheds; 3.) Sheriff Henery said the Village of Wausa Board of Trustees approved the law enforcement three-year interlocal agreement between Knox County and the Village of Wausa.

There was no public comment on agenda items. ~~nor on non-agenda items.~~ Super. Schlote made a non-agenda item comment thanking the Road employees for their time and use of the side dumper in Wausa after the storm on July 10, 2023. (Corrected 7-24-2023)

GENERAL FUND. Salaries, 202,706.39; Applied Connective Technologies, IT/Email costs, 4,546.31; Bloomfield Pharmacy, meds, 28.80; Bomgaars, weed supplies, 54.94; Butler County Landfill, scrap tire collection, 19,212.83; Collector of Internal Revenue, Social Security County pays, 15,224.35; County of Knox Employee Benefit Account HealthCare Solutions Group Inc., insurance County pays, 38,641.37; Eakes Office Solutions, paper/janitor supplies, 733.78; Ecowater, bottled water, 266.50; Elizabeth Doerr, contract hours, 250.00; Gragert's, jail food/supplies, 484.29; Great Plains Communications, phone/internet, 2,231.29; Jonny Dodge Chrysler Jeep Inc., van repair, 146.99; Kelsy Jelinek, meals, 10.00; Kristine Kumm, mileage, 47.18; Landmark Surveying, survey fees, 2,662.00; The Lincoln National Life Ins. Co., insurance County pays, 289.95; Lori Ebel, reimburse lodging, 329.97; Madison County Treasurer, probation officer, 8,806.24; Microfilm Imaging Systems, scanner rent, 40.50; MIPS, computer programs, 701.30; Northeast Nebraska Area Agency on Aging, annual match, 6,906.00; Nebraska County Attorneys Association, dues/registration, 2480.00; North Central Public Power District, electricity, 2,345.43; Northeast Nebraska News Co., publishing, 291.62; Pinnacle Bank, chair, 50.00; Pitney Bowes, meter lease, 159.57; Pitzer Digital, publishing, 280.56; Postmaster, postage, 198.00; Principal Life Insurance Co., insurance County pays, 2,196.18; Region 4 Behavioral Health System, quarterly billing, 6,638.00; Region IV Inc., quarterly billing, 2,521.50; Retirement Plans Division of Ameritas, retirement County pays, 13,765.31; United States Treasury, PCORI Fee, 156.00; US Cellular, cell phones, 195.16; US Cellular, cell phones, 354.36; Verdigre farm Service, gas, 267.06; Verizon, hot spot, 40.01; Village of Center, water/sewer/garbage, 1,080.00.

ROAD FUND. Salaries, 70,587.27; Art's Garbage, garbage, 18.00; Bauer Built Inc., tires, 285.00; Big Red Mini Mart, gas, 75.56; Bloomfield Auto Parts, shop supplies, 220.90; Bloomfield Medical Clinic, drug test, 100.00; Bohemian One Stop, gas, 1,044.65; Bomgaars, shop supplies, 490.94; Carhart Lumber Co., shop supplies, 95.88; City of Creighton, water/sewer, 124.80; C-Mart, gas, 122.56; Collector of Internal Revenue, Social Security County pays, 5,186.72;

Cornhusker International Trucks Inc., repairs, 281.99; County of Knox Employee Benefit Acct. c/o Healthcare Solutions Group Inc., insurance County pays, 17,775.32; Country Market, shop supplies, 21.85; Diesel Machinery Inc., oil filter, 168.36; Farmer's Pride, diesel, 4,007.64; Freeman Oil Company LLC, diesel, 1,672.00; Great Plains Communications, phone, 536.16; Grossenburg Implement Inc., repairs, 2,653.07; Herbert Feed & Grain Co., diesel, 1,275.75; Hrbek Construction, equipment rental, 5,500.00; Jebro Inc., demurrage/mc3000, 48,497.38; Jedlicka's Hardware Hank, shop supplies, 79.43; Kenneth Dine, cdl class/learners/physical, 2,240.37; Laflan Medical Clinic, drug test, 75.00; Larry Pilar, prior service, 21.00; Lincoln National Life Ins. Co., insurance County pays, 107.28; MetroCounty USA Inc., shop supplies, 66.00; Nebraska Public Power District, electricity, 39.92; North Central Public Power District, electricity, 314.66; Overhead Door Co. of Norfolk, door repairs, 9,061.00; Principal Life Insurance Co., insurance County pays, 761.94; Riverside Hydraulics Inc., repairs, 189.62; Retirement Plans Div. of Ameritas, retirement County pays, 4,653.27; State of Nebraska Motor Fuel Division, diesel tax, 2,151.00; Sucha Repair, repairs, 393.87; U.S. Cellular, cell phones, 352.12; Vakoc Excavating LLC, gravel/haul, 4,347.68; Verdigre Farm Service, diesel/gas/supplies/repairs, 4,531.39; Village of Center, water/sewer, 38.00; Village of Niobrara, water/sewer, 43.56; Village of Verdigre, water/sewer/garbage, 90.59; Willow Creek Sand & Gravel, gravel/haul, 23,610.08; Yankton Daily Press & Dakotan, publishing, 837.31; 402 Ready Mix LLC, concrete, 3,070.00.

HIGHWAY BRIDGE BUYBACK FUND. JEO Consulting Group Inc., engineering fee, 5,518.75.

FLOWAGE EASEMENT ROAD FUND. JEO Consulting Group Inc., engineering fee, 2,760.00.

CHILD SUPPORT FUND. Great Plains Communications, phone/internet, 51.53; Hometown Leasing, copier lease, 164.44; Matthew R. Fischer, reimburse registration, 150.00; Microfilm Imaging Systems Inc., scanner rent, 81.00.

VISITOR'S PROMO FUND. Salaries, 2,904.00; Special T's & More Inc., shirts, 935.00.

ROD PRESERVATION/MODERNIZATION FUND. MIPS, computer program, 275.39.

C&C DEVELOPMENT FUND. Salaries, 3,833.33; Collector of Internal Revenue, Social Security County pays, 285.20; Great Plains Communications, phone/internet, 51.53; Kelly Hanvey, supplies, 44.68; Lincoln National Life Insurance Co., insurance County pays, 5.96; Principal Life Insurance Co., insurance County pays, 44.82; Retirement Plans Div. of Ameritas, retirement County pays, 233.44; US Cellular, cell phone, 122.02.

INHERITANCE FUND. Cedar County Transit, contract, 2,000.00; Rodney W. Smith, public defender contract, 2,083.33.

911 EMERGENCY FUND. Great Plains Communications, phone/internet, 233.58; OPTK Networks, networking, 228.44; Police Legal Sciences, dispatch lesson plan, 216.00; Three River Telco, phone, 66.42.

911 WIRELESS SERVICE FUND. Great Plains Communications, phone/internet, 406.46; OPTK Networks, networking, 533.04; Three River Telco, phone, 154.99.

911 WIRELESS SERVICE HOLDING FUND. Police Legal Sciences, dispatch lesson plan, 504.00.

TOTALS

General Fund	\$337,339.74
Road Fund	217,816.89
Highway Bridge Buyback Fund	5,518.75
Flowage Easement Road Fund	2,760.00
Child Support Fund	446.97
Visitor's Promo Fund	3,839.00
ROD Pres./Mod. Fund	275.39
C&C Development Fund	4,620.98
Inheritance Fund	4,083.33
911 Emergency Fund	744.44
911 Wireless Service Fund	1,094.49
911 Wireless Service Holding Fund	504.00
Total	<u>\$579,043.98</u>

Chairman Mackeprang adjourned the Knox County Board of Supervisors at 12:04 p.m. on Thursday, July 13, 2023 until 9:30 a.m. on Thursday, July 27, 2023 for a regular meeting.

I, Joann M. Fischer, Knox County Clerk, do hereby certify that the County Board minutes are correct to the best of my knowledge.

ATTEST:

COUNTY BOARD OF SUPERVISORS
OF KNOX COUNTY, NEBRASKA

Joann M. Fischer, Knox County Clerk

By _____
Kevin D. Mackeprang, Chairman
