

PROCEEDINGS OF THE KNOX COUNTY BOARD OF SUPERVISORS

Center, Nebraska
November 9, 2021
9:30 a.m.

A regular meeting of the Knox County Board of Supervisors was held in the Boardroom at the Knox County Courthouse in Center, Nebraska on the date of Tuesday, November 9, 2021 at 9:30 a.m. Present were Supervisors Martin J. O'Connor District #1, Patrick J. Liska District #2, Virgil H. Miller District #3, James Sokol, Jr. District #4, Kevin D. Mackeprang District #5, Danny R. Schlote District #6, and James J. Borgmann District #7. Absent was none. Chairman Mackeprang presiding.

Chairman Mackeprang led the Board in the Pledge of Allegiance.

Chairman Mackeprang announced to the public that a copy of the Public Open Meeting Act was posted in the Boardroom.

Notice of the meeting was given in advance thereof by publication in the Bloomfield Monitor newspaper, as shown by the Affidavit of Publication attached to these minutes.

Notice of this meeting was simultaneously given to all members and a copy of their acknowledgment and receipt of notice and agenda is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was opened to the attendance of the public.

The minutes of the October 28, 2021 meeting were read and approved by Chairman Mackeprang.

Motion by Supr. O'Connor, seconded by Supr. Borgmann that all claims, audited and approved for payment by the Claims Committee, be allowed subject to delinquent personal taxes. By roll call vote. Ayes all Districts. Nays none. Motion carried. Claims totaling \$528,560.60 are listed at the end of these proceedings.

Motion by Supr. Schlote, seconded by Supr. Miller to place on file the Clerk of District Court October Fee Report. By roll call vote. Ayes all Districts. Nays none. Motion carried.

Motion by Supr. Sokol, Jr., seconded by Supr. Borgmann to place on file the Receipts Revenue List for October 28 through November 8, 2021. By roll call vote. Ayes all Districts. Nays none. Motion carried.

Motion by Supr. O'Connor, seconded by Supr. Miller to place on file the Distress Warrant Report that showed 24 distress warrants totaling \$10,563.32 that includes interest and distress warrant fee were delivered to the County Sheriff for collection. By roll call vote. Ayes all Districts. Nays none. Motion carried.

Chairman Mackeprang moves the Board recess at 10:00 a.m. for Board of Equalization.

The Knox County Board of Supervisors reconvened at 10:18 a.m. with all members present.

Hwy. Supt. Barta met with the Board on the following: 1. Motion by Supr. Liska, seconded by ~~Supt.~~ Supr. (corrected 11-23-2021) Miller to authorize Chairman Mackeprang to sign the "Agreement between Owner and Engineer for Professional Services" between JEO and Knox County on the Bloomfield Northeast, Bridge Project C005418115. By roll call vote. Ayes all Districts. Nays none. Motion carried; 2. Discussion was held on contracting propane for the County Sheds and the current costs of propane; 3. A Township Board requested the Board of Supervisors put an article or ad in the local papers about how close a regular or electric fence can be to a township road right-of-way. As the townships are responsible for their roads, a copy of Nebraska Revised Statute §39-301 was mailed to township boards and they will have to publish or send notice; 4 Bridge Crew update; 5. Knox County received \$5,597.29 from a Class Action Lawsuit on the engine malfunctions in the RA80 International truck at the Creighton Yard; 6. Discussed equipment repairs; 7. The Road employee winter schedule of 7:00 a.m. to 3:30 p.m. has begun; 8. The shop assignments and road maintenance assignments will remain the same for 2022; 9. A bid opening will be held on December 7 for a FEMA 196 ft. bridge to replace the Walton bridge; 10. Attempting to have the Weigand bridge turned over to the State of Nebraska.

Shannon Jepsen with Aflac presented information on dental and vision insurance. No action was taken and the Board will review the material.

Mrs. Jepsen handles the Cafeteria 125 IRS required annual forms and will be meeting with employees on December 6 and 7, 2021.

Discussion ensued on Claim #21110026 in the amount of \$3,010.97 payable to the Knox County Sheriff. The State Auditor conducted the 2020/2021 audit and has noted there was a shortage of \$3,010.97 in the fee fund in the Sheriff's Office as fees were not paid by the County Court. The State Auditor said the Board could approve a claim to cover the shortage especially if the Sheriff does not expect to receive the funds elsewhere. Motion by Supr. Sokol, Jr., seconded by Supr. O'Connor to approve Claim #21110026 in the amount of \$3,010.97 payable to the Knox County Sheriff as per the State Auditor to cover the shortage in the Sheriff's fee fund as fees were not paid elsewhere. By roll call vote. Ayes all Districts. Nays none. Motion carried.

Motion by Supr. Schlote, seconded by Supr. Sokol, Jr. to approve the Managed Service Agreement with Applied Connective Technologies for 150 service hours at a rate of \$125 per hour from November 1, 2021 through October 31, 2022 for technical support, service and maintenance. By roll call vote. Ayes all Districts. Nays none. Motion carried.

Zoning Administrator Doerr met with the Board on the following: 1. At the October 28, 2021 meeting, the Board had approved amending Section 8.04 of the Knox County Zoning Regulations on RV campgrounds. Motion by Supr. O'Connor, seconded by Supr. Sokol, Jr. to adopt Resolution #2021 – 45 amending Section 8.04 of the Knox County Zoning Regulations. By roll call vote. Ayes all Districts. Nays none. Motion carried.

WHEREAS, the duly appointed Planning Commission of Knox County, Nebraska, with the assistance of its consultant Marvin Planning Consultants, has prepared an amendment to the Zoning Regulations for Knox County, Nebraska; and

WHEREAS, the Planning Commission has given public notice as required by the Nebraska State Statutes, of a hearing held on the 14th day of October, 2021, continued until the 28th day of October, 2021, at the Knox County Courthouse on the proposed amendment; and

WHEREAS, the public hearing has been held pursuant to said notice and all statements received at the hearing have been duly considered by the planning commission;

AND WHEREAS the Knox County Planning Commission has reviewed the amendment and make recommendation to the Knox County Board of Supervisors for approval;

THEREFORE BE IT RESOLVED BY THE KNOX COUNTY BOARD OF SUPERVISORS, THAT THE FOLLOWING AMENDMENT OF SECTION 8.04 BE APPROVED AND ADOPTED:

KNOX COUNTY ZONING REGULATIONS

Section 8.04 Recreational Vehicle Parks

No Recreational Vehicle Park shall be constructed within the zoning jurisdiction of Knox County unless a Conditional Use permit is approved and issued by the County and is constructed in conformance with the following requirements:

1. The tract to be used as a recreational vehicle park or campground shall not be less than two acres in area. Under no circumstances shall a manufactured home be parked in a recreational vehicle park or campground.
2. The maximum number of recreational vehicles, trailers, or camp sites shall be 15 per acre.
3. Each recreational vehicle camp site shall be plainly marked by number.
4. The minimum dimensions of a recreational vehicle, trailer or camp site shall be 25 feet wide by 40 feet long.
5. Each recreational vehicle, trailer, camp site shall be separated from other recreational vehicles, trailers, or camp sites by at least 15 feet.
6. All recreational vehicle, trailer, camp sites shall meet the required setbacks from roads and from the ordinary high-water mark and shall be located at least 50 feet from exterior lot lines.
 - A. The exterior lot line setback shall be maintained in open space, except that landscaping for the purpose of screening the Park from visual views from adjacent properties.
 - B. Screening at least six feet in height shall be provided between the recreational vehicle park or campground and any adjoining residential area.
7. The number and location of access drives shall be controlled for traffic safety and protection of surrounding properties; provided:
 - A. No one space shall be designed for direct access to a county road or highway outside the boundaries of the recreational vehicle park or campground;
 - B. All interior access drives shall be at least 20 feet in width;
 - C. All interior access drives and parking areas shall be surfaced with gravel, asphalt or other material to free the site of mud.
8. All external amenities (porches, screened patios, decks, built-in grills/pizza ovens, and similar) constructed on, relocated to, and placed on a recreational vehicle site or camping site shall require the following:
 - A. A zoning permit from the Knox County Zoning Administrator. Said applicant shall provide proof that the Park owner is aware and approves of said modifications.
 - B. Be considered permanent and said items shall be taxed as improvements to the land. This information shall be provided within the zoning permit and may be verified by any authorized county official.
 - C. An amenity, as described in #8 above, may be located on an individual pad site provided it is designed only to protect occupants from the elements and does not have a permanent water supply or a sewage system facilities.
 - D. All electrical connections shall meet the Nebraska State Electrical Code including waterproofing, ground fault, and other life safety requirements.
 - E. All non-reported improvements shall be subject to all penalties allowed.
 - F. All recreational vehicles in a recreational vehicle park shall be properly licensed.
9. There shall be two off-street parking spaces per each individual recreational vehicle, trailer, camp site.
10. Each pad location shall be equipped with the following:
 - A. Electrical outlet
 - B. A sanitary sewer connection per Nebraska NDEE requirements
 - C. A potable water connection per Nebraska HHS requirements
 - D. If pad sites are not supplied with individual sanitary sewer and water connections then:
 - 1) A dump station for recreational vehicles shall be supplied per Nebraska NDEE requirements.
 - 2) A "Community Building" shall be constructed to the following requirements:
 - a. Pads shall not be located more than 300 feet from the "Community Building"
 - b. Separate toilet, lavatory, and shower facilities for each sex, in the following ratio: one flush-type toilet, one lavatory and one shower or bathtub for females and one flush-type toilet, one lavatory, and one shower or bathtub for males.
 - c. The pervious toilet sanitary standards shall be for every 30 pad sites.
 - d. Have an accessible, adequate, safe and potable supply of cold water.

- e. Comply with all Nebraska Building, Electrical and life safety codes.
- f. Be maintained in a clean, sanitary condition and kept free of any condition that is considered a health hazard.

11. Other criteria that shall be met include:

- A. No more than one wheeled recreational vehicle or trailer shall be allowed on any individual pad site. In addition to these units, a tent may be erected to serve as an auxiliary shelter, but it shall not be erected for more than 14 consecutive days.
- B. Wheels and tires shall remain in the in-transit position.
- C. A recreational dwelling may only be skirted with lattice, solid skirting may be installed immediately adjacent to the tires.
- D. Identify a Fire Safety Plan/Emergency Plan (approved by the local rural fire department) in the event of a man-made or natural disaster.

12. One permanent dwelling unit may be constructed within the Recreational Vehicle Park and is to be used strictly by the park owner and family or the resident superintendent.

Dated this 9th day of November, 2021.

KNOX COUNTY BOARD OF SUPERVISORS

Kevin D. Mackeprang /s/
Kevin D. Mackeprang, Dist. #5, Chairman

Martin J. O'Connor /s/
Martin J. O'Connor, Dist. #1

Patrick J. Liska /s/
Patrick J. Liska, Dist. #2

Virgil H. Miller /s/
Virgil H. Miller, Dist. #3

James Sokol, Jr. /s/
James Sokol, Jr., Dist. #4

Danny R. Schlote /s/
Danny R. Schlote, Dist. #6

James J. Borgmann /s/
James J. Borgmann, Dist. #7

ATTEST: (Seal)

Joann M. Fischer /s/
Joann M. Fischer, Knox County Clerk

Zoning Administrator Doerr continued with the following: 2. Motion by Supr. Schlote, seconded by Supr. Borgmann to place on file the October Permits Report. By roll call vote. Ayes all Districts. Nays none. Motion carried; 3. Motion by Supr. O'Connor, seconded by Supr. Liska to reappoint Derrick Barr to the Board of Adjustments and Jody McFarland as alternate to the Board of Adjustments. By roll call vote. Ayes all Districts. Nays none. Motion carried; 4. Motion by Supr. Sokol, Jr., seconded by Supr. Miller to reappoint Neil Clausen, Robert Larsen and Jim Kotrous to the Planning Commission for another three-year term. By roll call vote. Ayes all Districts. Nays none. Motion carried;

Committee update was given by SLFRF Administrator Nix on ARPA fund distribution options.

There was no public comment on agenda items nor on non-agenda items.

GENERAL FUND. Salaries, 179,589.23; Applied Connective Technologies, programs/emails/access controls, 11,385.14; Avera Sacred Heart Hospital, exam, 500.00; Bloomfield Bakery, training food, 88.00; Bomgaars, weed supplies, 149.80; Classic Carpet Care, mop rent, 41.00; Clerk of District Court, court costs, 71.00; C-Mart, training food, 112.00; Collector of Internal Revenue, Social Security County pays, 13,666.87; County of Knox Employees Benefit Account dba HealthCare Solutions Group, Inc., insurance County pays, 29,750.00; CVSOAN, dues, 110.00; Eco Water Systems, bottled water, 312.00; Gragert's, jail food, 388.42; Great Plains Communications, phone/internet & tower internet, 1,452.41; Hampton Inn-Kearney, lodging, 212.00; Heartland Fire Protection, kitchen hood installation, 9,815.00; Heartland Heating & Air Conditioning, quarterly maintenance, 1,443.00; Hefner Hardware, key, 2.79; Holiday Inn, lodging, 467.80; Hometown Leasing, office equipment, 76.18; Jedlicka's Hardware Hank, wasp spray, 6.49; Knox County Sheriff, cover shortage as per auditor, 3,010.97; Kristine Kumm, travel expense, 210.56; The Lincoln National Life Insurance Company, insurance County pays, 264.12; Megan Hanefeldt, mileage, 23.52; Microfilm Imaging Systems, scanner rent, 40.50; MIPS, computer programming, 681.16; Moody Motor Co. Inc., van repair, 94.45; National Sheriff's Association, dues, 15.00; North Central Public Power District, electricity & tower electricity, 1,915.02; Northeast Nebraska News Co., publishing, 27.00; Pitzer Digital, subscription, 35.00; Principal Life Insurance Company, insurance County pays, 1,939.50; Quill Corporation, supplies, 493.99; R&K Motor Parts, oil/filter, 91.90; R.S. Technologies Inc., server hosting, 500.00; Reserve Account, meter postage, 4,000.00; Retirement Plans Division of Ameritas, retirement County pays, 12,102.58; Telebeep, pagers, 64.17; U.S. Cellular, cell phones, 186.92; U.S. Cellular, cell phones, 357.60; Verdigre Eagle, publishing, 860.30.

ROAD FUND. Salaries, 68,713.85; Bauer Built Inc., tires, 755.12; Big Red Mini Mart, gas, 322.27; Bomgaars, shop supplies/grease/pole saw/batteries, 676.13; Carhart Lumber Co., shop supplies/bridge supplies, 151.88; City of Bloomfield, water, 25.00; City of Creighton, water/sewer/garbage, 156.18; C-Mart, gas, 370.62; Collector of Internal Revenue, Social Security County pays, 5,169.94; Cornhusker International Trucks Inc., repairs, 1,972.96; County of Knox Employee Benefit Acct. % Health Care Solutions Group, Inc., insurance County pays, 13,125.00; Farmer's Pride, diesel, 4,540.67; Great Plains Communications, phone, 550.28; Grossenburg Implement, Inc., filters/repairs, 145.98; J&K Auto, gas, 46.25; Jebro Inc., mc3000/demurrage, 31,662.98; Jedlicka's Hardware Hank, shop supplies, 44.94; Larry Pilar, prior service, 21.00; Lawson Products, shop supplies, 387.51; Lincoln National Life Insurance Company, insurance County

pays, 113.24; Linn Post & Pipe Inc., shop supplies, 39.00; Mainelli Wagner & Associates Inc., engineer fees, 10,947.50; Medical Enterprises Inc., drug test, 41.25; Mitteis Gravel, gravel, 2,579.40; Murphy Tractor Equipment Co. Inc., repairs, 7,301.82; Nebraska Public Power District, electricity, 36.68; North Central Public Power District, electricity, 287.20; Principal Life Insurance, insurance County pays, 775.80; R&K Motor Parts, repairs/oil/filters/shop supplies, 444.67; Retirement Plans Division of Ameritas, retirement County pays, 4,501.49; Sucha Repair, filter/fluids, 95.97; US Cellular, cell phones, 401.41; Village of Niobrara, water/sewer, 38.69; Village of Verdigre, water/sewer/garbage, 77.39; Willow Creek Sand & Gravel, gravel/haul, 10,470.32.

HIGHWAY BRIDGE BUYBACK PROGRAM FUND. JEO Consulting Group Inc., wetlands study, 1,350.00.

FLOWAGE EASEMENT ROAD FUND. JEO Consulting Group Inc., engineer fees, 5,276.25; Mainelli Wagner & Associates Inc., engineer fees, 39,958.25.

CHILD SUPPORT FUND. Great Plains Communications, phone/internet, 51.03; Hometown Leasing, copier lease, 156.69; Microfilm Imaging Systems Inc., scanner rent, 81.00.

VISITOR'S PROMO FUND. Salaries, 1,310.22.

ROD PRESERVATION & MODERNIZATION FUND. MIPS, computer program, 268.88.

COVID AMERICAN RESCUE PLAN ACT FUND. Salaries, 2,816.00.

C & C DEVELOPMENT FUND. Salaries, 3,458.33; Collector of Internal Revenue, Social Security County pays, 256.51; County of Knox Employee Benefit Account %HealthCare Solutions Group, Inc., insurance County pays, 875.00; Great Plains Communications, phone/internet, 51.03; The Lincoln National Life Insurance Company, insurance County pays, 5.96; Principal Life Insurance Company, insurance County pays, 43.10; Retirement Plans Division of Ameritas, retirement County pays, 233.44; U.S. Cellular, cell phones, 155.72.

INHERITANCE FUND. Chad Paulsen Construction, concrete maintenance, 16,958.40; Mainelli Wagner & Associates Inc., engineer fees, 8,728.19; Rodney W. Smith, public defender contract, 2,083.33.

911 EMERGENCY FUND. CenturyLink, phone, 5.90; Great Plains Communications, phone/internet, 109.15; Three River Telco, phone, 17.71.

911 WIRELESS SERVICE FUND. Great Plains Communications, phone/internet, 563.03; Three River Telco, phone, 203.70.

TOTALS

General Fund	276,553.39
Road Fund	166,990.39
Highway Bridge Buyback Program Fund	1,350.00
Flowage Easement Road Fund	45,234.50
Child Support Fund	288.72
Visitor's Promo Fund	1,310.22
ROD Preservation & Modernization Fund	268.88
Covid American Rescue Plan Act Fund	2,816.00
C & C Development Fund	5,079.09
Inheritance Fund	27,769.92
911 Emergency Fund	132.76
911 Wireless Service Fund	766.73
Total	\$528,560.60

Chairman Mackeprang adjourned the Knox County Board of Supervisors at 11:53 a.m. on November 9, 2021 until Tuesday, November 23, 2021 at 9:30 a.m. for a regular meeting.

I, Joann M. Fischer, Knox County Clerk, do hereby certify that the County Board minutes are correct to the best of my knowledge.

ATTEST:

COUNTY BOARD OF SUPERVISORS
OF KNOX COUNTY, NEBRASKA

Joann M. Fischer, Knox County Clerk

By _____
Kevin D. Mackeprang, Chairman
