

PROCEEDINGS OF THE KNOX COUNTY BOARD OF SUPERVISORS

Center, Nebraska
December 26, 2019
9:30 a.m.

A regular meeting of the Knox County Board of Supervisors was held in the Boardroom at the Knox County Courthouse in Center, Nebraska on the date of December 26, 2019 at 9:30 a.m. Present were Supervisors Martin J. O'Connor District #1, Patrick J. Liska District #2, Virgil H. Miller District #3, Kevin D. Mackeprang District #5, Danny R. Schlote District #6 and James J. Borgmann District #7. Absent was James Sokol, Jr. District #4. Vice-Chairman Mackeprang presiding.

County Clerk Fischer led the Board in the Pledge of Allegiance.

Vice-Chairman Mackeprang announced to the public that a copy of the Public Open Meeting Act was posted in the Boardroom.

Notice of the meeting was given in advance thereof by publication in the Crofton Journal newspaper, as shown by the Affidavit of Publication attached to these minutes.

Notice of this meeting was simultaneously given to all members and a copy of their acknowledgment and receipt of notice and agenda is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was opened to the attendance of the public.

The minutes of the December 10, 2019 meeting were read. Vice-Chairman Mackeprang approved the December 10, 2019 meeting minutes as read.

Correspondence reviewed was: 1. Lewis & Clark Lake Sediment Management Plan Section 22 – Planning Assistance to States.

Motion by Supr. O'Connor, seconded by Supr. Borgmann that all claims, except Claim #19120210 payable to Schreier Lumber, audited and approved for payment by the Claims Committee, be allowed subject to delinquent personal taxes. By roll call vote. Ayes Districts #1, #2, #3, #5, #6 and #7. Nays none. Absent District #4. Motion carried.

Motion by Supr. Schlote, seconded by Supr. Borgmann that Claim #19120210 in the amount of \$646.14 payable to Schreier Lumber, audited and approved for payment by the Claims Committee, be allowed subject to delinquent personal taxes. By roll call vote. Ayes Districts #1, #2, #5, #6 and #7. Nays none. Abstain District #3. Absent District #4. Motion carried.

Claims totaling \$163,691.41 are listed at the end of these proceedings.

Updates were given from the 125th NACO December Conference.

Vice-Chairman Mackeprang moves the Board recess at 10:04 a.m. for Board of Equalization.

The Knox County Board of Supervisors reconvened at 10:23 a.m. with all members present except absent was James Sokol, Jr. District #4.

County Surveyor Skroch met with the Board on an agreement with the Nebraska Department of Transportation on Project No. STP-59-5(109), Creighton East. Motion by Supr. Borgmann, seconded by Supr. Schlote to authorize Vice-Chairman Mackeprang to sign an agreement between Knox County and the Nebraska Department of Transportation on Project No. STP-59-5(109), Creighton East, Control No. 32128, to tie out land monuments prior to the highway improvement project and tie and re-establish monuments after construction. By roll call vote. Ayes Districts #1, #2, #3, #5, #6 and #7. Nays none. Absent District #4. Motion carried.

Hwy. Supt. Barta met with the Board on the following: 1. The Supervisors signed their respective Report of Road Tools, Machinery, Equipment and Appliances; 2. January 6, 2020 has been set for County Shed/Yard safety inspections; 3. Road employee job evaluations will be held at 1:00 p.m. on Thursday, February 13, 2020; 4. The One and Six Year Road Hearing is set for 10:30 a.m. on Thursday, February 13, 2020; 5. The new truck/sander will be delivered to the Niobrara County Yard next week; 6. Discussion was held on the Rayder Swanson Road. Mark Mainelli will be contacted about the possibility of using concrete h-culverts to place on the existing concrete road to elevate the road due to flooding. Also, Pahl Construction will be going to the west "Goat" road first for snow removal in the area.

Zoning Administrator Doerr met with the Board on the following: 1. Motion by Supr. Liska, seconded by Supr. O'Connor to place on file the November Permits Report, the Board of Adjustments August 15, 2019 meeting minutes and the Planning Commission October 15, 2019 meeting minutes. By roll call vote. Ayes Districts #1, #2, #3, #5, #6 and #7. Nays none. Motion carried; 2. Discussed appointing one member to the Planning Commission and an alternate to the Board of Adjustments as current alternate Jody McFarland has agreed to be a full member of the Board of Adjustments once someone steps forward for the alternate position. No appointments were made and the search continues; 3. Discussed the request to close traffic across an area in Lazy River Acres so an adjoining landowner can use the area to construct a shed. The area is not platted as a road, but traffic uses the area since the March flooding. The matter will be reviewed at the next Planning Commission meeting; 4. Review of the Harts v Knox County case.

Public comment on non-agenda items was given by Marilyn Sharp from Lazy River Acres. First responders asked Ms. Sharp if the Rayder Swanson road was open as they need to know about allowing extra time to get into the Lazy River Acres by way of the west "Goat" Road. Ms. Sharp said the west road is useful but needs gravel in several areas. Also discussed the speeding of some vehicles near the Motacek, McGill and Hanzlik residences along the west road.

Deputy County Clerk Surface met with the Board to present the drafts of the Personnel System and the Employee Joint Handbook. The Employee Handbook Review Committee comprised of Supervisor Mackeprang, County Sheriff Henery, County Clerk Fischer, Deputy County Clerk Surface and Hwy. Supt. Office Manager Fritz met through the year and worked on the revisions to the Personnel System and Employee Joint Handbook. After a review, motion by Supr.

Schlote, seconded by Supr. Miller to adopt **Resolution #2019 – 34** adopting the revised Knox County Personnel System and Joint Employee Handbook. By roll call vote. Ayes Districts #1, #2, #3, #5, #6 and #7. Nays none. Absent was District #4. Motion carried.

BEFORE THE BOARD OF SUPERVISORS
OF KNOX COUNTY, NEBRASKA

JOINT RESOLUTION AND)
AGREEMENT FOR REVISIONS TO)
THE KNOX COUNTY PERSONNEL) **RESOLUTION NO. 2019-34**
SYSTEM AND JOINT EMPLOYEE)
HANDBOOK)

WHEREAS, on May 27, 2010, Resolution No. 2010-18, Knox County, the Board of Supervisors, the elected officials and department heads adopted a Personnel System and Joint Employee Handbook which provided employee practices and policies common to all offices and departments; and,

WHEREAS, on April 12, 2012, Resolution No. 2012-19, Knox County, the Board of Supervisors, the elected officials and department heads adopted additions and changes to the Personnel System and Joint Employee Handbook; and,

WHEREAS, on August 14, 2014, Resolution No. 2014-27, Knox County, the Board of Supervisors, the elected officials and department heads adopted additions and changes to the Personnel System and Joint Employee Handbook; and,

WHEREAS, on June 27, 2019, the Knox County Board of Supervisors appointed an Employee Handbook Review Committee consisting of three elected officials and two employees to review updates and recommend changes to the Personnel System and Joint Employee Handbook; and,

WHEREAS, Knox County, the Employee Handbook Review Committee, the Board of Supervisors, the elected officials, and the department heads have worked through some additional issues and revisions to the Personnel System and Joint Employee Handbook; and,

NOW, THEREFORE, BE IT RESOLVED, Knox County, the Board of Supervisors, the elected officials and the department heads adopt these additions and revisions to the Knox County Personnel System and Joint Employee Handbook.

See attached for full details of additions and revisions.

All elected officials, the Highway Superintendent and the Extension Educator will be furnished with copies of the revised Knox County Personnel System and Joint Employee Handbook.

All other department heads and employees will be furnished with copies of the revised Knox County Employee Handbook.

Dated December 26, 2019 at the Knox County Courthouse, Center, Knox County, Nebraska.

BOARD OF SUPERVISORS:

Absent
James Sokol, Jr., Chairman, District #4

Kevin D. Mackeprang /s/
Kevin D. Mackeprang, Vice-Chairman, District #5

Martin J. O'Connor /s/
Martin J. O'Connor, District #1

Patrick J. Liska /s/
Patrick J. Liska, District #2

Virgil H. Miller /s/
Virgil H. Miller, District #3

ELECTED OFFICIALS AND
DEPARTMENT HEADS:

John Thomas /s/
John Thomas, County Attorney

Joann M. Fischer /s/
Joann M. Fischer, County Clerk

Monica J. McManigal /s/
Monica J. McManigal, County Assessor

Cathy Stark /s/
Cathy Stark, County Treasurer

Matthew R. Fischer /s/
Matthew R. Fischer, Clerk of the District Court

Danny R. Schlote /s/
Danny R. Schlote, District #6

James J. Borgmann /s/
James J. Borgmann, District #7

ATTEST: (Seal)
Joann M. Fischer /s/
Joann M. Fischer, Knox County Clerk

Don Henery /s/
Don Henery, County Sheriff

Michael D. Skroch /s/
Michael D. Skroch, County Surveyor

Kevin R. Barta /s/
Kevin R. Barta, Highway Superintendent

Megan Hanefeldt /s/
Megan Hanefeldt, Extension Educator

Laura J. Hintz /s/
Laura J. Hintz, Emergency Manager

Gary Jones /s/
Gary Jones, Veteran Service Officer

Kelly Hanvey /s/
Kelly Hanvey, Economic Development Director

Liz Doerr /s/
Liz Doerr, Zoning Administrator

Steve Banks /s/
Steve Banks, Noxious Weed Superintendent

Sheriff Henery met with the Board on the following; 1. Discussed prisoner health insurance. Agent Jeff Hammer will be contacted; 2. Motion by Supr. O'Connor, seconded by Supr. Miller to go into executive session at 11:35 a.m. so as to protect the reputation of an individual while discussing personnel. By roll call vote. Ayes Districts #1, #2, #3, #5, #6 and #7. Nays none. Absent was District #4. Motion carried. Vice-Chairman Mackeprang reiterated that the executive session will be held so as to protect the reputation of an individual while discussing personnel. The Board came out of executive session at 11:49 a.m. Motion by Supr. Borgmann, seconded by Supr. Liska to close at 11:49 a.m. the executive session held on personnel. By roll call vote. Ayes Districts #1, #2, #3, #5, #6 and #7. Nays none. Absent was District #4. Motion carried.

Motion by Supr. O'Connor, seconded by Supr. Liska to reappoint Hwy. Supt. Kevin R. Barta, License #S-1109, Class A, employee of Knox County, with a beginning date of January 1, 2020. By roll call vote. Ayes Districts #1, #2, #3, #5, #6 and #7. Nays none. Absent was District #4. Motion carried.

Motion by Supr. Schlote, seconded by Supr. Miller to approve the 2020 Printing Report as follows: Legal Papers – Niobrara Tribune and Wausa Gazette; Papers to print Delinquent Tax List – Bloomfield Monitor and Verdigre Eagle; Papers to print County Treasurer's Report – Creighton News and Crofton Journal; Notices for road work and bridge and improvements will be published in the newspaper nearest to the project or improvement. By roll call vote. Ayes Districts #1, #2, #3, #5, #6 and #7. Nays none. Absent was District #4. Motion carried.

Motion by Supr. Miller, seconded by Supr. O'Connor to place on file the County Treasurer's Certificate of Pledged Securities. By roll call vote. Ayes Districts #1, #2, #3, #5, #6 and #7. Nays none. Absent was District #4. Motion carried.

Motion by Supr. Liska, seconded by Supr. Schlote to place on file the Resolutions by Board of Directors of Depository Banks being Brunswick State Bank, Commercial State Bank, Farmers and Merchants State Bank, Midwest Bank, Madison County Bank, NPAIT, and Union Bank & Trust. By roll call vote. Ayes Districts #1, #2, #3, #5, #6 and #7. Nays none. Absent was District #4. Motion carried.

Motion by Supr. O'Connor, seconded by Supr. Borgmann to contract with the Nebraska Auditor of Public Accounts' Office for audit services for Fiscal Year ending June 30, 2020. By roll call vote. Ayes Districts #1, #2, #3, #5, #6 and #7. Nays none. Absent was District #4. Motion carried.

Motion by Supr. Miller, seconded by Supr. Borgmann that the receipts be accepted and placed on file. By roll call vote. Ayes all Districts. Nays none. Motion carried. Receipts totaled \$362,289.83.

#20315 – Knox County Sheriff, VIN inspections & handgun permits, 90.00; #20316 – Bohemian One Stop, tobacco license, 10.00; #20317 – State of Nebraska, highway allocation, 174,949.64; #20318 – Jill Fuchtmann PR, inheritance tax & interest – Claus C. Knuth Estate, 7,715.69; #20319 – State of Nebraska, IV-D quarterly Child Support reimbursement, 5,548.39; #20320 – Cedar County Treasurer, tax collections – Crofton Fire General & Sink and Wausa Fire General, 344.84; #20321 – Nancy Janak & Irene Kamphaus, inheritance tax – Tillie M Janak Estate, 2,097.92; #20322 – Northeast Nebraska Economic Development District, December 2019 business loan payments, 3,259.58; #20323 – Knox County Zoning, building & flood permits, 160.00; #20324 – Santee Sioux Nation, dispatching services, 25,000.00; #20325 – BIA, reimbursement for housing inmates, 5,390.00; #20326 – State of Nebraska, reimbursement for 2019 March ER, 92,629.90; #20327 – Knox County Economic Development District, 2020 annual interlocal contributions, 16,000.00; #20328 – NIRMA, NIRMA ASSIST grant funds, 2,883.64; #20329 – Knox County Sheriff, VIN inspections, 120.00; #20330 – Estate of Alfred T Muller, inheritance tax, 1,510.00; #20331 – Knox County Clerk, marriage license &

certified copy charge, 34.00; #20332 – Knox County Sheriff, VIN inspections, 140.00; #20333 – State of Nebraska, 911 Service funding, 4,820.27; #20334 – State of Nebraska, lodging tax, 2,853.14; #20335 – Estate of Darlene V Morrison, inheritance tax, 14,632.07; #20336 – Midwest Bank, interest, 2,000.75; #20337 – Wholesale Supply Co., tobacco license, 100.00.

There was no public comment on agenda items.

Public comment on agenda items was given by Sheriff Henery inquiring about a radio repeater for Bloomfield.

GENERAL FUND. Applied Connective Technologies, subscription, 76.50; Cathy Stark, mileage/paper, 259.18; Classic Rentals, mop/towel rental, 31.50; Clerk of District Court, filing fees, 36.00; CMart LLC, gas, 20.26; Creighton 59 Express, gas, 121.33; Crofton Journal/Niobrara Tribune, publishing, 252.14; DAS State Accounting-Central Finance, backup, 121.88; Dean Wilken, meeting/mileage, 47.62; Dollar General, supplies, 126.40; First National Bank Omaha, gas/supplies/hot spot/postage/meals, 1,932.66; Greg Kuhlman, meeting/mileage, 52.84; Jim Kotrous, meeting/mileage, 43.56; Kayton International Inc., equipment rental, 1,500.00; Keith Nielsen, meeting/mileage, 40.66; Knox County Court, cases bound over, 856.00; Knox County Sheriff, paper fees, 37.00; Knox County Treasurer, transfer to road fund, 94,682.45; Madison County Sheriff, house inmates, 3,000.00; NACO, dues, 450.00; National Pen Co. LLC, pens, 159.94; Nebraska Secretary of State-Notary, notary, 60.00; Nebraska Weed Control Association, dues, 210.00; Neil Clausen, meeting/mileage, 57.48; Pierce County Sheriff, paper fees, 21.66; Pitzer Digital, publishing, 242.22; Precision IT, service printers, 270.00; Quill Corporation, office supplies, 1,029.53; Rader Feed & Supply, ice melt, 195.30; Robert Larsen, meeting/mileage, 35.44; Robert Ganz, meeting/mileage, 37.76; Top Quality Glove, gloves, 71.89; US Cellular, cell phones, 339.86; Verdigre Farm Service LLC, gas, 64.02; Vic's Service, van tires, 163.76; Wholesale Supply Company Inc., janitor supplies, 333.60.

ROAD FUND. B's Enterprises Inc., signs, 168.00; Bazile Creek Power Sports, fuel, 19.99; Big Red Mini Mart, gas, 151.06; Black Hills Energy, heating fuel, 291.92; Bloomfield Auto Parts, filters/additive/supplies/oxygen, 288.68; Cedar Knox PPD, electricity, 155.93; Center Garage, tire repair, 32.00; CHS, propane, 959.92; CMart LLC, gas, 216.43; Creighton 59 LLC, gas, 108.43; Downtown Auto Service, tires, 965.20; Hefner Hardware, shop supplies, 15.58; Kayton International, equipment rental, 5,547.50; Kimball Midwest, shop supplies, 190.13; Matheson Tri-Gas Inc., oxygen/acetylene, 367.41; Maxon Industries Inc., repairs, 7,602.63; Nebraska Public Power District, electricity, 204.64; NMC Exchange LLC, repairs, 1,012.34; Pease General Store, shop supplies, 248.27; Ronald Bourn, gravel/haul, 2,520.00; Schaefer Grain & Feed Co., road salt, 3,497.65; Schreier Lumber Co., building repair, 646.14; Steffens Service, repairs, 157.00; Vakoc Excavating LLC, gravel/haul, 15,733.49; Verdigre Farm Service, diesel/gas/grease/fluids/oxygen/snow fence, 2,038.21; Vic's Service LLC, gas/tires, 1,030.27; Village of Center, water/sewer, 25.50; Willow Creek Sand & Gravel, gravel/haul, 11,231.76.

CHILD SUPPORT FUND. Quill Corporation, office supplies, 266.05.

COUNTY INSURANCE FUND. Name Redacted, reimburse deductible, 250.00.

C&C DEVELOPMENT FUND. US Cellular, cell phone, 141.91.

INHERITANCE FUND. Crofton Journal/Niobrara Tribune, publishing, 120.20.

911 EMERGENCY FUND. CenturyLink, phone, 80.33; Consolidated Management Company, meals, 15.95.

911 WIRELESS SERVICE FUND. CenturyLink, phone, 342.44; Consolidated Management Company, meals,

68.01.

TOTALS	
General Fund	106,980.44
Road Fund	55,426.08
Child Support Fund	266.05
County Insurance Fund	250.00
C&C Development Fund	141.91
Inheritance Fund	120.20
911 Emergency Fund	96.28
911 Wireless Service Fund	410.45
Total	\$163,691.41

Vice-Chairman Mackeprang adjourned the Knox County Board of Supervisors at 11:57 a.m. on December 26, 2019 until Thursday, January 9, 2020 at 9:30 a.m. for a reorganizational meeting.

I, Joann M. Fischer, Knox County Clerk, do hereby certify that the County Board minutes are correct to the best of my knowledge.

ATTEST:

COUNTY BOARD OF SUPERVISORS

By _____
Kevin D. Mackeprang, Vice-Chairman

Joann M. Fischer, Knox County Clerk
