

PROCEEDINGS OF THE KNOX COUNTY BOARD OF SUPERVISORS

Center, Nebraska
August 8, 2019
9:30 a.m.

A regular meeting of the Knox County Board of Supervisors was held in the Boardroom at the Knox County Courthouse in Center, Nebraska on the date of August 8, 2019 at 9:30 a.m. Present were Supervisors Martin J. O'Connor District #1, Patrick J. Liska District #2, Virgil H. Miller District #3, James Sokol, Jr. District #4, Kevin D. Mackeprang District #5, Danny R. Schlote District #6 and James J. Borgmann District #7. Absent was none. Supervisor Chairman Sokol, Jr. presiding.

Knox County Office Clerk Denise Burman was present to take minutes while County Clerk Fischer was completing research and office duties. Ms. Burman led the Board in the Pledge of Allegiance.

Chairman Sokol, Jr. announced to the public that a copy of the Public Open Meeting Act was posted in the Boardroom.

Notice of the meeting was given in advance thereof by publication in the Creighton News newspaper, as shown by the Affidavit of Publication attached to these minutes.

Notice of this meeting was simultaneously given to all members and a copy of their acknowledgment and receipt of notice and agenda is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was opened to the attendance of the public.

The minutes of the July 25, 2019 meeting were read. Chairman Sokol, Jr. approved the July 25, 2019 meeting minutes as read with the correction that Supervisor James J. Borgmann District #7 was absent when roll call was taken on the receipts.

Correspondence reviewed was: 1. Letter from County Attorney Thomas regarding his office budget for 2019/2020; 2. Letter from Terry L. Jessen regarding real estate taxation; 3. Letter from Commission on Law Enforcement and Criminal Justice determining the Knox County Jail facility is in full compliance; 4. Obituary of former Weed Superintendent Norbert F. Guenther.

Motion by Supr. Schlote, seconded by Supr. Borgmann to place on file the Clerk of District Court July Fee Report. By roll call vote. Ayes all Districts. Nays none. Motion carried.

Discussion on the employee handbook matters on chewing tobacco and drug testing of employees was tabled and will be discussed at a future meeting after a survey is conducted with other counties as to their policies on these matters.

Motion by Supr. O'Connor, seconded by Supr. Liska that all claims, audited and approved for payment by the Claims Committee be allowed subject to delinquent personal taxes. By roll call vote. Ayes all Districts. Nays none. Motion carried. Claims totaling \$586,479.13 are listed at the end of these proceedings.

Motion by Supr. Borgmann, seconded by Supr. Miller that the receipts be accepted and placed on file. By roll call vote. Ayes all Districts. Nays none. Motion carried. Receipts totaled \$247,781.02.

#20031 – United States Treasury/U.S. Marshall, housing inmates, 67.50; #20032 – State of Nebraska, IV-D quarterly CSE reimbursement, 8,003.79; #20033 – Knox County Clerk, transfer of funds from General Fund to Road Fund, 105,695.69; #20034 – Knox County, homestead exemption for parcel 540002362 not included in state payment, 534.68; #20035 – Knox County Zoning, building permits, 166.00; #20036 – Midwest Bank, interest, 618.30; #20037 – Verdigre Housing Authority, in lieu of tax, 1,817.55; #20038 – Brunswick State Bank, interest, 934.93; #20039 – Midwest Bank, interest, 9,274.53; #20040 – Outback Fundraiser, flood relief donations, 4,308.31; #20041 – Outback Fundraiser, flood relief donations, 4,852.00; #20042 – Knox County Zoning, variance permit, 250.00; #20043 – Knox County Zoning, conditional use permit, 200.00; #20044 – Knox County Sheriff, 911 surcharges, 32.98; #20045 – Great Plains Communications Inc., 911 surcharges, 9,255.23; #20046 – State of Nebraska, name plate tax, 71,239.50; #20047 – State of Nebraska, funding for 911 service, 4,820.27; #20048 – State of Nebraska, August 2019 rent, 2,205.00; #20049 – Knox County Treasurer, interest, 4,248.97; #20050 – Knox County Treasurer, interest, 1,029.38; #20051 – Knox County Clerk, plats, fees, c.c. marriage licenses & copies, 77.50; #20052 – Brunswick State Bank, interest, 2,493.16; #20053 – Knox County Zoning, building permit, 57.00; #20054 – Knox County Treasurer, non-sufficient fund check processing fee, 25.00; #20055 – Clerk of District Court, filing fees, court costs, copies, passport fees & bail bond, 1,736.25; #20056 – Commercial State Bank, interest, 927.45; #20057 – Knox County Clerk, marriage license, 25.00; #20058 – Harrison Township, sign/post, 90.00; #20059 – Daniel Vakoc, sheet piling, 290.00; #20060 – Commercial State Bank, interest, 2,677.81; #20061 – Knox County Sheriff, July 2019 collections, 645.00; #20062 – Knox County Attorney, non-sufficient fund check processing fee, 10.00; #20063 – Knox County Court, fines, lab test fees & court costs, 1,712.00; #20064 – Register of Deeds, recording fees & documentary stamp tax, 7,460.24.

Chairman Sokol, Jr. moves the Board recess at 10:05 a.m. for Board of Equalization.

The Knox County Board of Supervisors reconvened at 10:10 a.m. with all members present.

Highway Superintendent Barta met with the Board on the following: 1. Motion by Supr. Liska, seconded by Supr. Schlote to adopt **Resolution #2019 – 11** authorizing Chairman Sokol, Jr. to sign the Preliminary Engineering Agreement – BK1442 Suppl. #3 for NDOR Project #BRO-7054(19), Control 31821, Verdigre North. By roll call vote. Ayes all Districts. Nays none. Motion carried.

**RESOLUTION
SIGNING OF PRELIMINARY ENGINEERING AGREEMENT – BK1442 SUPPL. #3**

Whereas: Knox County is developing a transportation project for which it intends to obtain Federal funds;

Whereas: Knox County as a sub-recipient of Federal-Aid funding is charged with the responsibility of expending said funds in accordance with Federal, State and local laws, rules, regulations, policies and guidelines applicable to the funding of the Federal-aid project;

Whereas: Knox County and Mainelli Wagner & Associates, Inc., wish to enter into a Professional Services Agreement to provide preliminary engineering services for the Federal-aid project.

Be It Resolved: by the Board of Supervisors of Knox County that:

James J. Sokol, Jr., Chair of the Knox County Board of Supervisors, is hereby authorized to sign the attached preliminary engineering services agreement between Knox County, Nebraska and Mainelli Wagner & Associates, Inc.

NDOR Project Number: BRO-7054(19)

NDOR Control Number: 31821

NDOR Project Description: Verdigre North

Adopted this 8th day of August, 2019 at Center, Nebraska.

The Board of Supervisors of Knox County, Nebraska

James Sokol, Jr. /s/
Virgil H. Miller /s/

Martin J. O'Connor /s/
James J. Borgmann /s/
Danny R. Schlote /s/

Kevin D. Mackeprang /s/
Patrick J. Liska /s/

Board/Council Member: Supr. Liska
Moved the adoption of said resolution
Member: Supr. Schlote Seconded the Motion
Roll Call: 7 Yes 0 No 0 Abstained 0 Absent
Resolution adopted, signed and billed as adopted

Attest: (Seal)

Joann M. Fischer /s/
Signature County Clerk

2. Motion by Supr. Borgmann, seconded by Supr. Miller to adopt **Resolution #2019 – 12** authorizing Chairman Sokol, Jr. to sign the County Annual Certification of Program Compliance form. By roll call vote. Ayes all Districts. Nays none. Motion carried.

RESOLUTION
COUNTY ANNUAL CERTIFICATION OF PROGRAM COMPLIANCE FORM
2019

Resolution No. 2019 – 12

Whereas: State of Nebraska Statutes, sections 39-2115, 39-2119, 39-2120, 39-2121, and 39-2520(2), requires an annual certification of program compliance to the Nebraska Board of Public Roads Classifications and Standards, and

Whereas: State of Nebraska Statute, section 39-2120 also requires that the annual certification of program compliance by each county shall be signed by the County Board Chairperson and shall include a copy of a resolution of the governing body of the county authorizing the signing of the certification form.

Be it resolved that the County Board Chairperson of Knox County is hereby authorized to sign the attached County Annual Certification of Program Compliance form.

Adopted this 8th day of August, 2109 at Center Nebraska.

County Board Members

James Sokol, Jr. /s/
Virgil H. Miller /s/

Martin J. O'Connor /s/
James J. Borgmann /s/
Danny R. Schlote /s/

Kevin D. Mackeprang /s/
Patrick J. Liska /s/

County Board Member: Supr. Borgmann
Moved the adoption of said resolution
Member: Supr. Miller Seconded the Motion
Roll Call: 7 Yes 0 No 0 Abstained 0 Absent
Resolution adopted, signed and billed as adopted

Attest: (Seal)

Joann M. Fischer /s/
(Signature of Clerk)

County Clerk Fischer arrived at the meeting at 10:20 a.m.

Highway Superintendent Barta continued with the following: 3. Oil Crew update. Discussed a part-time person to run AMZ machine; 4. Bridge crew update; 5. Ponca Creek still flooding at Lazy River Acres. Discussion was held on possible remedies; 6. Slide on Rec Road. Dirt may be added and packed in the site; 7. Update on 60" culvert that is plugged in Peoria Township; 8. Repairs on soil stabilizer discussed; 9. Tractor lease for Crofton Shed. A tractor may be rented for use until November and then turned back in; 10. Brent Arens wants to cement his driveway. Hwy. Supt. Barta will inspect the area; 11. Discussed Oil Crew and the need to put in more overtime to get more done.

Emergency Manager Hintz and the Board reviewed the quote from POWERTECH from Council Bluffs IA for the replacement of the generator at the Lindy Communications Tower. Materials will cost \$7,754 and labor and travel will be \$1,618 for a total of \$9,372. Motion by Supr. O'Connor, seconded by Supr. Mackeprang to approve the quote from POWERTECH of Council Bluffs IA for the replacement of the Lindy Communications Tower generator plus labor and travel in the amount of \$9,372 and noting that the generator needs to be a single phase. By roll call vote. Ayes all Districts. Nays none. Motion carried.

Motion by Supr. Schlote, seconded by Supr. Miller to place on file the July Zoning Permits Report. By roll call vote. Ayes all Districts. Nays none. Motion carried.

Economic Development Director Megan Hanefeldt discussed her resignation with the Board. Mrs. Hanefeldt will be taking a position as an Extension Educator in the Center Office starting September 1, 2019. The Board expressed their appreciation of her hard work over the last four years and wished her well in her new job.

Jeff Christensen with NENEDD met with the Board on the following: 1. Loan #6872408. The borrowers are refinancing with Brunswick State Bank and Mr. Christensen asked the Board for a County subordination of the loan as there is no additional debt. Also the current loan was approved a number of years ago at 5% interest and Mr. Christensen asked the Board to drop the interest to 3.5% as the new ten-year loans are approved with that interest rate plus the new rate would allow the borrowers to have more cash flow to pay the County reuse loan faster with extra payments per month. Motion by Supr. Borgmann, seconded by Supr. Miller to approve the refinancing and subordination to Brunswick State Bank on Loan #6872408 and to lower the interest rate terms to 3.5% for 10 years. By roll call vote. Ayes all Districts. Nays none. Motion carried; 2. Update on the Monitoring Review conducted on the reuse loan program by the Nebraska Department of Economic Development.

Motion by Supr. Schlote, seconded by Supr. Mackeprang to approve the New Corporate Manager Application on Jason Hefner for Rolling Hills Golf Course Liquor License I-003774. By roll call vote. Ayes all Districts. Nays none. Motion carried.

Motion by Supr. Mackeprang, seconded by Supr. Miller to authorize Chairman Sokol, Jr. to sign the State Auditor's Letter for Fiscal Year 2018-2019 audit services. By roll call vote. Ayes all Districts. Nays none. Motion carried.

There was no comment on agenda items.

Comment on non-agenda items was given by Supr. Borgmann who asked about KENO funds and how they can be used. Also comment on non-agenda items was given by Chairman Sokol, Jr. and Supr. Mackeprang on the five-acre parcel zoning regulations. Further comment on non-agenda items was given by Supr. Schlote who had talked to a driver of one the Ponca Express transit vans about fees and the process of transit in Knox County.

Motion by Supr. Mackeprang, seconded by Supr. Miller to go into executive session at 11:16 a.m. so as to protect HIPAA information when reviewing General Assistance Application #3-2019. By roll call vote. Ayes all Districts. Nays none. Motion carried. Chairman Sokol, Jr. reiterated that the executive session will be held so as to protect HIPAA information when reviewing General Assistance Application #3-2019. The Board came out of executive session at 11:23 a.m.

Motion by Supr. Borgmann, seconded by Supr. Schlote to close at 11:23 a.m. the executive session held on General Assistance Application #3-2019. By roll call vote. Ayes all Districts. Nays none. Motion carried.

Motion by Supr. Schlote, seconded by Supr. Liska to deny General Assistance Application #3-2019. By roll call vote. Ayes all Districts. Nays none. Motion carried.

GENERAL FUND. Salaries, 175,440.27; Antelope County Sheriff Department, house inmate, 370.00; Applied Connective Technologies, quarterly it contract, 4,267.50; Bear Graphics, plat sleeves, 2,934.09; Bloomfield Medical Clinic, prisoner medical treatment, 70.00; Bloomfield Pharmacy, prisoner meds, 21.09; Bob's Candy Service Inc., prisoner meal utensils, 359.42; Central Valley Ag, weed chemicals, 844.75; CenturyLink, long distance, 110.57; Charm-Tex, towels/washcloths, 55.90; Classic Carpet Care, mop/towel rent, 35.00; Clerk of District Court, court costs, 105.00; Collector of Internal Revenue, Social Security County pays, 13,173.97; Consolidated Management Company, meals, 84.82; County of Knox Employee Benefit Account HealthCare Solutions Group Inc., insurance County pays, 28,900.00; CVSoan, training, 50.00; DAS State Accounting, teletype, 448.00; Eakes Office Solutions, copier contracts, 25.92; Ecowater Systems, bottled water, 426.00; Elaine's Tavern & Café, prisoner board, 4,928.00; Great Plains Communications, phone/internet, 2,268.73; Hometown Leasing, copier lease, 76.18; Jo Ann P. Knori, prior service, 20.00; John Thomas, reimburse deadbolt/certified copies, 19.77; Knox County Register of Deeds, recording, 94.00; Laura Nagengast, mileage, 81.20; The Lincoln National Life Ins. Co., insurance County pays, 88.85; Liz Doerr, mileage/postage, 213.80; Microfilm Imaging Systems, scanner rent, 40.50; MIPS, computer program, 795.19; Monroe Systems, ink toners, 230.50; Norfolk Daily News, subscription, 208.00; North Central Public Power District, electricity, 3,911.97; Pitzer Digital LLC, publishing, 132.63; Principal Life Insurance Co., insurance County pays, 1,939.50; Quill Corporation, office supplies, 1,237.31; Retirement Plans Division of Ameritas, ret. Co. pays, 11,646.84; Telebeep, pager, 21.39; Tri-State Turf & Irrigation Maramide Inc., sprinkler system, 3,549.00; U.S. Cellular, cell phones, 153.48; U.S. Cellular, cell phones, 338.23; Verdigr Eagle, publishing, 160.00; Wayne County Clerk, judges services, 4,258.03.

ROAD FUND. Salaries, 71,982.51; Bauer Built Tire, tire, 726.72; Big Red Mini Mart, gas, 126.89; Bloomfield Tire & Oil LLC, tire repair, 18.00; Bohemian One Stop, gas, 522.10; Bruce Peters, prior service, 24.00; CHS Wausa, diesel, 1,172.65; City of Bloomfield, water, 21.75; C-Mart, gas, 474.01; Collector of Internal Revenue, Social Security County pays, 5,441.42; County of Knox Employee Benefit Acct. c/o Healthcare Solutions Group Inc., insurance County pays, 11,900.00; David L. Bauer, prior service, 36.00; Dwariner Clearing & Grading LLC, rock/haul, 3,437.61; Farmer's Pride, diesel, 2,474.44; Great Plains Communications, phone, 591.31; Hefner Hardware, sprayer, 31.99; Herbert Feed & Grain Co., diesel/repairs, 1,611.03; Husker Steel, steel, 37,824.00; J&K Auto, gas, 59.00; Kayton International, repairs, 145.25; Larry Cross, prior service, 18.00; Larry Pilar, prior service, 21.00; Lawson Products, shop supplies, 133.78; Lincoln National Life Ins. Co., insurance county pays, 35.82; Linn Post & Pipe Inc., shop supplies, 95.00; Main Street Grocery, shop supplies, 20.59; Matheson Tri-Gas Inc., oxygen & acetylene, 407.25; Mitteis Gravel, gravel, 5,184.44; Moody Motor Company, repairs, 490.95; Nebraska Public Power District, electricity, 43.76; North Central Public Power District, electricity, 255.53; Pease General Store, shop supplies, 14.98; Plumbing & Electric Service Inc., equipment rental, 2,285.00; Principal Life Insurance Co., Ins. Co. Pays, 732.70; Retirement Plans Div. of Ameritas, ret. Co. pays, 4,727.22; Russ Crosley, garbage, 46.00; Truck Center Companies, repairs, 289.11; U.S. Cellular, cell phones, 371.30; Vakoc Excavating LLC, gravel/haul, 78,682.36; Verdigre Collision Repair, repairs, 292.50; Verdigre Farm Service, diesel/gas/shop supplies/tire repairs/grease/fluids/seed, 6,514.22; Viking Lumber, patch material, 775.00; Village of Verdigre, water/sewer/garbage, 73.78; Willow Creek Sand & Gravel, gravel/haul, 16,956.45.

FLOWAGE EASEMENT ROAD FUND. Burns Lumber Co. LLC, bridge supplies, 33.66; Motacek & Sons LLC, equipment rental, 1,100.00; Plumbing & Electric Service Inc., equipment rental, 27,770.65; Vakoc Excavating LLC, gravel, 22,816.34; West Hodson Lumber & Concrete Co., bridge, 219.50.

CHILD SUPPORT FUND. CenturyLink, long distance, 6.91; Great Plains Communications, phone/internet, 52.35; Hometown Leasing, copier lease, 125.93; Matthew R. Fischer, reimburse video equipment, 118.33; Microfilm Imaging Systems Inc., scanner rent, 81.00; Nebraska Notary Association, notary renewal, 176.17.

VISITOR'S PROMO FUND. Flagship Publishing Inc., publishing, 450.20.

ROD PRESERVATION/MODERNIZATION FUND. Microfilm Imaging Systems Inc., scanner rent, 55.00; MIPS, computer program, 263.70.

COUNTY INSURANCE FUND. Name Redacted, reimburse deductible, 250.00.

ECONOMIC DEVELOPMENT FUND. NENEDD, admin fees, 407.44.

C&C DEVELOPMENT FUND. Salaries, 4,773.98; CenturyLink, long distance, 6.91; Collector of Internal Revenue, Soc. Sec. Co. pays, 360.59; County of Knox Employee Benefit Acct. c/o Healthcare Solutions Group Inc., insurance county pays, 850.00; Great Plains Communications, phone and internet, 52.35; Lincoln National Life Insurance Co., insurance county pays, 1.99; NENEDD, meeting, 10.00; Principal Life Insurance Co., Ins. Co. pays, 43.10; Retirement Plans Div. of Ameritas, ret. Co. pays, 253.13; Stacy Miller, travel, 53.20; U.S. Cellular, cell phone, 141.14.

INHERITANCE FUND. Marvin Planning Consultants Inc., comprehensive plan, 1,300.00; Rodney W. Smith, public defender contract, 2,083.33.

911 EMERGENCY FUND. CenturyLink, phone, 5.62; Great Plains Communications, phone/internet, 210.52; Three River Telco, phone, 42.07.

911 WIRELESS SERVICE FUND. Great Plains Communications, phone/internet, 649.61; Three River Telco, phone, 179.34.

SHERIFF COMMISSARY FUND. Bob's Candy Service Inc., commissary, 312.25.

TOTALS

General Fund	264,135.40
Road Fund	257,087.42
Flowage Easement Road Fund	51,940.15
Child Support Fund	560.69
Visitor's Promo Fund	450.20
ROD Pres./Mod. Fund	318.70
County Insurance Fund	250.00
Economic Development Fund	407.44
C&C Development Fund	6,546.39
Inheritance Fund	3,383.33
911 Emergency Fund	258.21
911 Wireless Service Fund	828.95
Sheriff Commissary Fund	312.25
Total	<u>\$586,479.13</u>

Chairman Sokol, Jr. adjourned the Knox County Board of Supervisors at 11:23 a.m. on August 8, 2019 until Monday, August 26, 2019 for a special meeting to review the proposed 2019/2020 budget with department heads and officials, and until Thursday, August 29, 2019 at 9:30 a.m. for a regular meeting.

I, Joann M. Fischer, Knox County Clerk, do hereby certify that the County Board minutes are correct to the best of my knowledge.

ATTEST:

COUNTY BOARD OF SUPERVISORS
OF KNOX COUNTY, NEBRASKA

Joann M. Fischer, Knox County Clerk

By _____
James Sokol, Jr., Chairman
